

DRAFT MINUTES

Capital Kennel Club of Juneau (CKCoJ) MONTHLY MEETING

December 15, 2011

Downtown Library, Small Conference Room, 6:30pm

I. Call to Order: 6:34pm. Board members present: Sandy Harris, Camille Stephens, Mike Higgs, Leslie Peters, Sue McGowan. General members present: John Sivertsen, George Utermohle, Jessica Patton

II. Consent agenda

- A. Approval of the agenda: John Sivertsen questioned the current practice of adding items at the last minute to the web-published agenda, or items added at the meeting- John felt that it does not give members adequate notice for comment, or to vote; general discussion and resolve to do better about board members giving more notice for items to be added to agenda. George Utermohle added a request for approval of Canine Good Citizen (CGC) class and evaluation under V., A. Event Planning, 5) Workshops and Seminars; Leslie Peters added Agility Obstacles class proposal to V., A. Event Planning, 2) Agility and Introduction to Flyball class to 4) Flyball; agenda approved by majority vote- 7 yes, 1 no.
- B. Approval of the minutes from previous meeting, 11/17/2011: Mike Higgs noted that IV. Action Items, C. should read 2 trial events instead of 3; George Utermohle commented that "Sivertsen" is spelled with an "e" not an "o" (duly noted with my apologies to John). Corrected minutes then approved by U/C.
- C. Acceptance of the treasurer's report: Leslie presented the treasurer's report along with a list of bills that are coming due and asked for board direction whether to pay a full year for the storage unit rental unit (club gets a break on paying the yearly fee rather than paying month-to-month)- yes; approved treasurer's report by U/C.
- D. Approval of new members: Bill Burke/Vincent Hayden, Martha DeFreest, Cathy Johnson, Michelle Grose approved by U/C.

III. Discussion Items

- A. CKCoJ procedures for event planning: Mike Higgs reports on committee review: discussion postponed until January 19, 2012 meeting.
- B. Indoor Training Equipment (anti-fatigue matting): Mike Higgs noted that Inga Petaisto has offered to donate anti-fatigue mats to CKCoJ that she purchased for her own agility class- Mike felt that due to the cost of the mats (approx. \$700) the board should consider reimbursement to Inga of some amount. John felt there would not be enough participation to warrant the expense for purchasing the mats; Camille noted that it needs to pay for itself; Mike will research costs and prepare a proposal for the January meeting.

IV. Action Items

- A. Pet Photos with Santa update: Camille reported 80 customers, who paid a \$10 sitting fee, with 44 orders being placed, for a total of \$1,425.19 brought in; Camille requested reimbursement for \$91.51 that she spent for dry cleaning the Santa suit twice (before and after), a new Santa suit garment bag and a \$50 gift card for the photographer (Patti Kalbaugh); Sue made a motion to approve, Leslie seconded- motion approved by U/C.
- B. Revised event budget: Carryover: Mike explained the changes made to the CKCoJ Event Planning Cost Proposal form, two columns under Expenses, called Estimated and Actual, one to be completed before the event and one after; Leslie made a motion to approve, Mike seconded- motion approved by U/C.
- C. Obedience/Rally trial: Carryover Delete
- D. Flyball fees: Carryover: Leslie explained the Introduction to Flyball event proposal for
- E. a class to give a broad view of the sport to interested handlers; Sue made a
- F. motion to approve, Camille seconded- motion approved by U/C.
- G. Christmas party update: December 21st at 5:30pm, Jill Grose's house.
- H. NADAC Annual Membership Dues (\$25): approved by U/C.
- I. OB Workshop-2 day, Agility Workshop-1 day: approved.

V. Routine Updates/Reports

- A. Event planning
 - 1. Obedience/Rally
 - 2. Agility- Leslie proposed an Agility Obstacles class taught by Inga Petaisto discussion about whether the fees being charged for the class are too high- Leslie may rework fees; approval given for class, with one objection.
 - 3. Classes/practices
 - 4. Flyball- Leslie proposed new Introduction to Flyball class, approved (see IV.
- B. Action Items, E. Flyball fees)
- C. Workshops and Seminars- George proposed teaching/facilitating a Canine Good Citizen class and evaluation to run for January and February; Mike made a motion to approve, Leslie seconded- motion approved.
- D. Committee Reports/Updates
- E. Correspondence

VI. Next meeting: January 19, 2012 at 6:30pm, Downtown Library Small Conference Room- confirmed