



Capital Kennel Club of Juneau

CONSTITUTION AND BYLAWS Capital Kennel Club of Juneau (As Amended December 2009)

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this club is the Capital Kennel Club of Juneau (hereinafter "the Club").

Section 2. The purposes of the Club are to engage in activities with purebred and mixed breed dogs, to further the well-being of the dog, the pleasure of the owners, the responsible citizenship of dog owners, the development of skills in working with dogs, and the exercise of sportsmanlike behavior.

Section 3. All licensed obedience events sponsored by the Club will be run in accordance with rules and policies set forth by the United Kennel Club (UKC), Inc. All licensed agility events will be run in accordance with rules and policies set forth by the North American Dog Agility Conference (NADAC). In no case will a UKC event and a NADAC event be held in the same location on the same day.

Section 4. The Club is not conducted nor operated for profit and no part of any profits, dues, or donations may inure to the benefit of any member.

ARTICLE II: MEMBERSHIP

Section 1. There are four categories of membership:

- a. Regular membership is for all persons eighteen years and older who subscribe to the purposes of the Club.
- b. Junior membership is for all persons under the age of eighteen years who subscribe to the purposes of the Club. Junior members have all privileges of regular members except that they may neither vote nor hold office on the Board of Directors (hereinafter "the Board").
- c. Family membership is for a group of individuals living as a single household who subscribe to the purposes of the Club. All individuals included in a family membership have all the privileges of regular members except that the family membership is entitled to only one vote.
- d. Champion membership is for persons or households as in II.1.a. or c. with all the privileges except that Champion membership is entitled to one vote in the case of an individual and two votes in the case of a group of individuals.

Section 2. The dues of the Club are set by the Board and approved by the membership at the annual meeting. In the event of a dues increase, memberships that have been renewed prior to the annual meeting shall be "grandfathered" at the previous rate.

Section 3. No person whose dues are not paid as of the date of the event is considered a member of the Club for the purpose of that event. An "event" is defined as any regular or special membership or Board meeting, any Board-scheduled work or discussion session, and any activity voted to be sponsored and carried out in whole or in part by the Board or membership.

Section 4. Any person wishing to become a member of the club must submit an application for membership along with the required dues.

a. This application is to be read at the next regular meeting of the Board as its first order-of business and, if no objection is offered by any member, the person is forthwith accepted to membership.

b. If any objection is raised, the membership application is read at the next regular meeting of the Board where, at a session open to members and the prospective member only, all members present may speak and vote on the issue. The proposed member may also be allowed to speak to answer any substantive objections to membership. A two-thirds affirmative vote of all members present and voting will elect to membership.

c. If, due to the lack of a quorum, a membership application cannot be approved at the scheduled regular board meeting, the members name and areas of interest will be published on ckcoj-announce (the clubs email list). The treasurer will be responsible for publishing this information. If no objection is raised by any member within 7 days, the applicant will be forthwith accepted to membership. (added October 12, 2002)

d. If any objection is raised within 7 days, the candidates name will be brought up at the next meeting when a quorum is met. The candidate for membership will then be reviewed by the members present at that meeting, as stated in Section 4.b. (added October 12, 2002)

ARTICLE III: MEMBERSHIP MEETINGS

Section 1. The annual meeting of the Club is to be held in October in the Greater Juneau area. Members must be notified individually by telephone, mail, or email of the date, time and place of the annual meeting no later than two weeks beforehand. Such notification must also include the names of the candidates recommended for Board positions by the nominating committee and any proposed bylaw changes recommended by the Board. If notice of the annual meeting is announced to members as prescribed in policy, then individual notification of the Club or board members is not required.

Section 2. The business of the annual meeting is to approve the budget for the next year, to elect a Board, and to conduct such other business as may come before the meeting.

Section 3. The fiscal year of the Club ends on September 30, at which time dues

for the succeeding year shall be payable. No member whose dues are not paid for the succeeding year is eligible for election to the Board.

Section 4. Nominations for members of the Board are made by the nominating committee and may also be made from the floor at the annual meeting with the consent of the nominee.

Section 5. The nominees receiving the highest number of votes cast are elected to the Board. In the event of a tie, any nominee having received a majority of the votes cast is declared elected, and a second ballot is taken among the remaining candidates.

Section 6. Special membership meetings may be called by the President.

a. Special membership meetings may be requested of the President by any two members of the Board or any four members. Such a request must be in writing, stating the purpose of the request. The meeting must be called no later than two weeks after the receipt of the request except as otherwise provided.

b. All members must be individually notified of the call for a special meeting, its time, place, and purpose, no later than one week beforehand by email, telephone or mail.

Section 7. A quorum for all membership meetings is 50% of the membership entitled to vote.

ARTICLE IV: BOARD OF DIRECTORS

Section 1. The Board is comprised of a President, a Vice President, a Secretary, a Treasurer, and a Member-at-Large, who shall constitute the officers.

Section 2. Immediately following the annual meeting, the Board must hold a special meeting to determine its officers. These officers take office immediately upon their election.

Section 3. The President, Vice President, Secretary, and Treasurer perform the usual duties of their positions.

Section 4. Any vacancies occurring on the Board are filled by the Board, except that the Vice President automatically succeeds to the office of President.

Section 5. Any removal of a member of the Board must be done at a general membership meeting open only to members following notification as described in III 6b above. The officer whose removal is proposed must be given full opportunity to speak, including the right to participate in selecting the date of the special meeting which may be no later than one month following the request for a meeting.

Section 6. The term of office for Board members is two years, with three members elected in odd-numbered years and two members in even-numbered years. In 1993, the two Board members receiving the lowest number of votes will have one-year terms, or, if all members are elected by acclamation, the members will draw straws for the single-year terms.

ARTICLE V: BOARD MEETINGS

Section 1. The business of the Club is carried on between annual meetings by the Board.

Section 2. All meetings of the Board must be open to all members and prospective members, except as otherwise noted.

Section 3. Board meetings will be set by the Board in policy. Notice of a regular meeting shall be announced to members as prescribed in policy. Individual notification of the Club or Board members is not required. Any change to the regular meeting will require an advance five-day individual notification of members by telephone, mail, or e-mail.

Section 4. Special Board meetings may be called by the President.

a. Special meetings of the Board may be requested of the President by any two members of the Board. Such a request must be in writing, stating the purpose of the request. The meeting must be called no later than two weeks after the receipt of the request.

b. All members, whether or not members of the Board, must be individually notified of the call for a special Board meeting, its time, place, and purpose, no later than one week prior to the meeting by email, telephone or mail.

Section 5. A quorum for all Board meetings is three Board members or 60% of the Board members.

Section 6. All Club members present at any Board meeting who are eligible to vote may vote on any matter. However, only Board members may make or second motions. Any Board member making or seconding a motion must vote in the affirmative for that motion unless it is subsequently amended.

Section 7. The Board may establish policies necessary to specify procedures for carrying out club business at either the annual meeting or a regular meeting. The proposed policy will be announced to members as prescribed in policy before it is adopted by the Board. The member comment period will be a minimum of two weeks. (Amended October, 2005)

ARTICLE VI: COMMITTEES

Section 1. Two months before the annual meeting the Board must select a nominating committee of at least three persons, at least one of whom is not a Board member and at least one of whom is not a candidate for any office. (The same person may fulfill both these requirements.) The nominating committee is to make is report to the Board, giving the names of the candidates selected, at the Board meeting before the annual meetings.

Section 2. The Board may appoint such other committees as it deems advisable to carry out the aims of the Club.

ARTICLE VII: AUTHORITY

Roberts Rules of Order, Newly Revised, is the governing authority in all matters not covered by these bylaws.

ARTICLE VIII: AMENDMENTS

These bylaws may be amended at any regular or special membership meeting by two-thirds vote of the members present and voting, provided notice of the proposed amendment has been given to all members no later than two weeks before the meeting. Membership notification shall be prescribed in policy. It is the responsibility of the Board to provide such notice for any amendments recommended by the Board. It is the responsibility of any member or group of members proposing amendments not recommended by the Board to provide such notice.

ARTICLE IX: DISSOLUTION

The Club may be dissolved by a three-fourths vote of the members present and voting at any regular or special membership meeting, provided notice of the intent to dissolve has been given to all members no later than two weeks before the meeting. Any funds remaining after all debts have been paid will be donated to the Gastineau Humane Society, or, in the event that the dissolution is for the purpose of reorganization into a similar club, organized for the benefit of dogs and their owners and not for profit, transferred to the new club by consent of at least two-thirds of the membership present and voting.